

MANUAL FOR MENTES

MasterClass Platform







Co-funded by the European Union

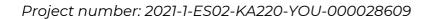
INTRODUCTION

BEFORE THE SESSION

DURING THE SESSION

AFTER THE SESSION





INTRODUCTION

Thank you for your interest in our MasterClass Platform! We hope this tool, created by the Down To Business Erasmus+ Project, could be useful for you.

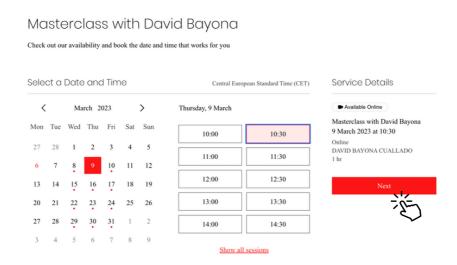
In this guide, we are going to explain you what are you supposed to do before, during and after the mentoring session.

If you still have doubts of you need any clarification, don't hesitate to write an e-mail to david.bayona@dideasgroup.es

BEFORE THE MENTORING SESSION

The aim of this platform is to connect young people with businesses ideas with mentors and experts in different fields around Europe. You can see all the mentors profiles in the section <u>"mentors"</u>, in which you are going to find also a videopresentation of each mentor.

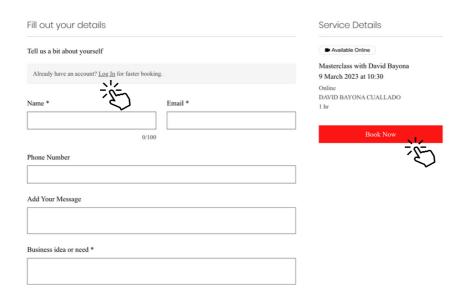
To book your session, check the availability of each mentor in the section "book". Just choose your mentor and click on "book now". Choose the day and time and click on next.







Complete the form with your data, business idea and what do you need from mentor, and click on "book now" (if you create an account and log in, the process will be faster):



After booking your session, you are going to receive an e-mail like this one:

Hi,
Here are the details of your upcoming online session.

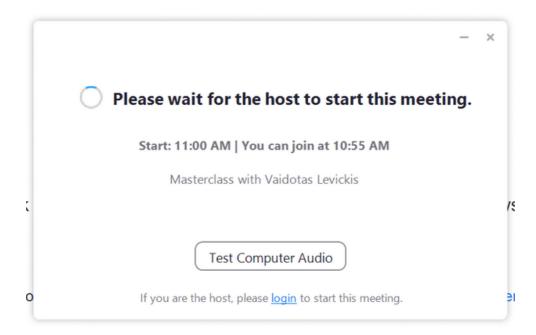
Masterclass with David Bayona with DAVID BAYONA CUALLADO
When: Wednesday, March 8, 2023 2:50 PM CET
Where: Online
Video Conference: Join Meeting I
Password to join the meeting: KgN

You don't need to do anything else! You can find there all the information in order to join the meeting. Just click on "Join Meeting" the day and time of the session, and you will be redirected to Zoom. Add the password of the meeting and your name, and you will enter into the waiting room. Soon you will have access to the meeting with your mentor!





If you see a message like in the picture behind, don't worry, you will get access soon to the meeting. If not, you have the e-mail adress of your mentor in the section "mentors", write him/her if the message still appears.



DURING THE MENTORING SESSION

After the session has started, present yourself and your business idea, and start asking all your questions!

You can ask your mentor to record the session (if he/she agrees) and send it to you at the end of the meeting.



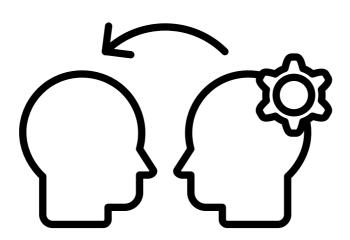


AFTER THE MENTORING SESSION

It can be useful if you take screenshots of the session and share it on Linkedin with the hashtag #downtobusinessproject

If you need an official certificate of your participation and contribution in this Erasmus+ Project, don't hesitate to ask for it on david.bayona@dideasgroup.es

We really thank you your participation and interest!











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